How do I designate a Student PI? (They will create a protocol in their name.)

There are two ways in which a Supervisor can designate their students and postdocs as MRHP PIs:

1. **Course related designation**;
2. **Non-Course related designation**.

Log into MRHP at [https://easi.its.utoronto.ca/administrative-web-services/my-research-mr/](https://easi.its.utoronto.ca/administrative-web-services/my-research-mr/)

**1. Student PI – Course Related Projects**

Click on:

1. My Research
2. Human Research Protocols
3. **Supervisor**
4. Designate
5. Student PI – Course Related Projects
6. Follow the on-screen instructions to complete the set-up of students for the class
   - the list of your current courses is provided by ROSI

**2. Student PI - Non-Course Related**

Click on:

1. My Research
2. Human Research Protocols
3. **Supervisor**  
4. Designate  
5. Student PI - Non-Course Related  
6. “Add Designate”  

7. Fill in at least one search criterion  
8. Click “Search”, select the student from the pick list  
9. Click “Add Designate”  
   - The Student’s access will be active the DAY AFTER the role is assigned.
Please contact the RAISE Helpdesk at 416-946-5000 or raise@utoronto.ca with any questions.